

YOU MAY APPEAL THE ENCLOSED DECISION¹

If you are not satisfied with this Decision, you may appeal it to the Adjudication Panel. To appeal the decision you must, **within 30 days of the date you received the decision**, fully complete and sign the **NOTICE OF APPEAL** form below and file it with the Human Rights Adjudication Panel Office Administrator.

The Notice of Appeal may be dropped off at the office of the Human Rights Adjudication Panel located on the third floor of Panda II Mall, 4915 – 48 Street, Yellowknife, NT. It may also be sent by mail to:

The Human Rights Adjudication Panel
P.O. Box 14
Yellowknife, NT X1A 3S4

It may be sent by fax to 1-867-920-6278 or toll free at 1-877-920-6278.

It may also be sent by email to: adjudicationpanel@gov.nt.ca².

When the NOTICE OF APPEAL is filed, the Office Administrator will mail you a filed copy. You should keep your filed copy in safekeeping. The Office Administrator will deliver a copy of your filed **NOTICE OF APPEAL** to the Director of Human Rights and to the last known address of the Parties to the Appeal, via registered mail.

Further information about Appeals contact: the Human Rights Adjudication Panel Office Administrator at: 1-888-920-3188 or in Yellowknife at 920-3188.

¹ See Section 45 of the NWT *Human Rights Act*. **The decision to file an appeal must be carefully considered.** An Adjudicator may make an award of costs against a person who files an appeal and (among other things) the appeal is found to be frivolous, vexatious or made in bad faith: Section 63 of the NWT *Human Rights Act*.

² Email with the tribunal may be used only in the circumstances described in the Rules and Procedures.

